**Review Rubric for Research Project Submission**

Thank you for your interest in completing a Research project at NorthBay Healthcare. Please use the following grading rubric to complete your packet. This criterion will be used by the members of the Nursing Education Department in determining whether your submission meets standards of rigor and design criteria for consideration by the IRB board.

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| **Criteria** | **Present** | **Not Present** | **N/A** | **Comments** |
| **Introduction*** Research question/hypothesis
* Study rationale
* Gap in knowledge/clinical practice
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| **Purpose & Background** * Study purpose
* Significance of the problem
* Literature Review
* Theoretical/Conceptual framework
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| **Methodology*** Research design
* Setting
* Timeline
* Sampling plan
* Sample size
* Instruments
* Data collection tools and methods
* Estimates of reliability, validity, specificity and/or sensitivity
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| **Study Aims and Endpoints*** Primary aim and endpoint
* Secondary aim and endpoints
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| **Eligibility Criteria*** Subject selection guidelines
* Inclusion criteria
* Exclusion criteria
* Duration of subject involvement
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| **Treatment Regimen*** Intervention
* Control group procedures
* Intervention group procedures
* Nursing management guidelines
* Benefits
* Risks
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| **Conditions requiring delays or discontinuation of study*** Adverse effect #1
* Adverse effect #2
* Adverse effect #3
* Other adverse events
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| **Adverse event reporting requirements*** Expedited reporting of adverse events
* Routine reporting of adverse events
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| **Patient entry and withdrawal procedures*** Recruitment
* Informed consent process
* Confidentiality and privacy
* Entry
* Subject study number
* Subject-initiated discontinuation of study
* Investigator-initiated discontinuation of study
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| **Required forms and material*** Data collection forms
* Instructions for completion/submission of forms
* Data security
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| **Statistical analysis*** Treatment assignments
* Descriptive and inferential statistics
* Statistical analysis tests
* Power analysis for sample size
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| **Conclusion and Clinical Implications** |  |  |  |  |
| **References (APA Format)** |  |  |  |  |
| **Attachments*** Research design diagram
* Levels of evidence model
* Synthesis Table-Levels of Evidence
* Synthesis Table-Outcomes
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